



Periwinkle

PRESCHOOL

for Rudolf Steiner
early childhood education

Providing a Child Safe Environment
Quality Area 2: Children's health and safety

Policy Statement
Providing a Child Safe Environment

The essential task of the early childhood educator is to create the proper physical environment around the children. 'Physical environment' must be understood in the widest sense imaginable. It includes not just what happens around the children in the material sense, but everything that occurs in their environment, everything that can be perceived by their senses, that can work on the inner powers of the children from the surrounding physical space.
Rudolf Steiner, The Education of the Child

All children have the right to experience quality education and care in a safe environment that promotes their health, development and learning.

Our goals for providing a child safe environment are to:

- ensure that children are adequately supervised at all times
- organise environments to minimise risks to children
- monitor and minimise hazards and safety risks in the environment
- implement our Child Protection and our Incidents, Injury, Trauma, Illness Policies
- take every reasonable precaution to protect children being educated and cared for by Periwinkle Preschool from harm and from any hazard likely to cause injury
- maintain a culture in which children's rights are respected
- encourage active participation from families at the service, supporting a partnership approach and shared responsibility for children's health, safety, wellbeing and development

All children have the right to experience quality education and care in an environment that promotes opportunities to thrive with adults who safeguard and advocate for their health, safety, security and wellbeing including the right to:



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- be asked to express their views and wishes about matters affecting their lives and to have those views appropriately considered by adults;
- feel and be safe in their interactions with adults and other children and young people; and understand, as early as possible, what is meant by 'feeling and being safe.'

Strategies

The Physical Environment

In order to promote a safe physical environment we will:

- Ensure all equipment and materials used at the service meet relevant safety standards.
- Remove, repair or replace worn and damaged buildings, structures equipment and resources which may provide a safety risk for children in a timely manner.
- Ensure learning environments are established that provide appropriate child groupings, sufficient space, and include carefully chosen and well-maintained resources and equipment.
- Organise indoor and outdoor spaces to ensure risks to the health and safety are minimised.
- Analyse and evaluate the risks associated with identified hazards.
- Determine appropriate ways to eliminate or control identified hazards.
- Review risk assessments after any serious incident report is made to the Regulatory Authority.
- Ensure smoking is banned within the grounds of, and within four meters of any entrance of an enclosed public space.



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Staffing and Supervision

- Ensure that sufficient numbers of educators are employed to ensure adequate supervision of children at all times.
- Manage rosters to not only ensure that adequate numbers of educators are on duty to meet ratio and qualification requirements, but that duty of care implications are considered to ensure adequate supervision at all times.
- Ensure screening and suitability of staff, volunteers as per the legislation and policy at the time of employment and as part of an ongoing process.
- Respond proactively to emerging staff performance concerns.

Child Protection

- Refer to the Child Protection Policy.
- All educators and volunteers of our service are Mandatory Reporters and are required to report to the Child Protection Helpline (Phone: 132 111 or eReport at: <https://reporter.childstory.nsw.gov.au/s/>) if they have reasonable grounds to suspect a child or young person is at risk of significant harm and have current concern about the safety, welfare or wellbeing of a child or young person.

The Mandatory Reporter Guide will be used, to guide decision making and determine whether or not to report to the Child Protection Helpline under the new risk of significant harm reporting threshold.

Staff will undertake training in order to effectively:



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- make appropriate responses to all disclosures of abuse and any allegation of abuse against staff members of the service
- understand the responsibilities and processes as a mandatory reporter;
- be able to recognise the factors that increase a child's vulnerability to maltreatment;
- be aware of the vulnerabilities which may indicate a need to assess, monitor or curtail the behaviour of individuals in relation to children and young people within organisations

Roles and Responsibilities

Approved Provider

- Ensure the service operates in line with the Education and Care Services National Law and National Regulations 2011 with regard to the delivery and collection of children at all times.
- Ensure all staff have access to relevant professional development.
- Ensure ensuring that the Nominated Supervisor and staff members at the service who work with children are advised of current child protection legislation, its application, and any obligations that they may have under that law (Regulation 84)
- ensures adequate supervision of children at all times
- adopts policies and procedures to protect children being educated and cared for by the service from harm and from any hazard likely to cause injury
- makes allowance within budgets to allow the replacement of worn and damaged equipment and resources which may provide safety risk for children
- maintains all indoor and outdoor environments

Nominated Supervisor



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Provide all staff and educators working directly with children with access to the Child Wellbeing and Child Protection NSW Interagency Guidelines

- Ensuring screening and suitability processes are maintained to meet policy and legislated requirements.
- Identifying and providing appropriate resources and training to assist staff, contractors, visitors, volunteers and students to implement this policy (refer to Sources).
- Keeping up to date and complying with any relevant changes in legislation and practices in relation to this policy
- draws up rosters to ensure that adequate numbers of educators are adequate supervision of children at all times
- engages casual staff as appropriate
- ensures staff provide adequate supervision of children
- develops and implements policies and procedures to protect children being educated and cared for by the service from harm and from hazards likely to cause injury
- conducts a risk assessment of the service environment to determine potential risks to children's health and safety
- analyses, evaluates and manages risks associated with identified hazards
- organises repairs and maintenance to equipment and environments in a timely manner
- reviews risk assessments after any serious incident report is made to the Department of Education and Communities

Early Childhood Educators

- adequately supervise children within their room/group at all times
- inform the director whenever supervision is inadequate within their room to ensure the health and safety of all children
- organise indoor and outdoor spaces to minimise risks to the health and safety of children
- inform the Director of repairs and maintenance needed within the service to ensure the health and safety of children
- Act in accordance with the obligations outlined in this policy.



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- Raise concerns when barriers or threats to the protection of children and young people's safety and wellbeing are identified, including through the conduct of other adults at the site/service.
- Keeping up to date and complying with any relevant changes in legislation and practices in relation to this policy.
- Follow all record keeping requirements.
- Undertaking appropriate training and education on child protection.
- Identifying any potential for risk and harm to a child at the service and developing and implementing effective prevention strategies in consultation with the approved provider and the nominated supervisor.
- Co-operating with other services and/or professionals in the best interests of children and their families.
- Informing families of support services available to them (such as Families NSW), and of the assistance these services can provide.
- Ensuring that no child is left alone (or is out of sight) with a contractor, visitor, volunteer, student or parent/guardian at the service.
- Implementing the procedures for reporting suspected child abuse.
- Notifying the nominated supervisor or the approved provider immediately on becoming aware of any concerns, complaints or allegations regarding the health, safety and welfare of a child at the ELC
- Offering support to the child and their family, and to other and staff in response to concerns or reports relating to the health, safety and wellbeing of a child at the ELC.
 - Maintaining confidentiality at all times.
 - Adhering to all service policies.

Families

Reading and complying with this policy.

Reporting any concerns, including in relation to potential for child abuse, to the Nominated Supervisor

Monitoring, Evaluation and Review



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This policy will be monitored to ensure compliance with legislative requirements and unless deemed necessary through the identification of practice gaps, the service will review this

Policy every 2 years.

Families and staff are essential stakeholders in the policy review process and will be given

opportunity and encouragement to be actively involved.

In accordance with R. 172 of the Education and Care Services National Regulations, the service will ensure that families of children enrolled at the service are notified at least 14 days before making any change to a policy or procedure that may have significant impact on the provision of education and care to any child enrolled at the service; a family's ability to utilise the service; the fees charged or the way in which fees are collect

Related legislation

- Education and Care National Law Act 2010: Sections 165, 167
- Education and Care National Regulations 2011: 99, 158-159, 168, 176
- Child Protection (Working with Children) Act 2012
- Child Protection (Working with Children) Regulation 2013
- Crimes Act 1900

Related Guidelines, Standards, Frameworks

- National Quality Standard, Quality Area 2: Children's Health and Safety – Standard 2.2: Each child is protected
- National Quality Standard, Quality Area 3: Physical Environment -Standard 3.1, 3.2
- National Quality Standard, Quality Area 7: Governance and Leadership -



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Standard 7.1, 7.2